

New Jersey Division of Revenue

**Certificate of Amendment to the Certificate of Incorporation by the Incorporator(s)**

(For Use by Domestic Profit and Nonprofit Corporations)

Check Appropriate Statute:

\_\_\_ NJSA 14A:9-1 et seq.     New Jersey Profit Corporation Act (File in Duplicate)

\_\_\_ NJSA 15A:9-1 et seq.     New Jersey Nonprofit Corporation Act (File in Triplicate)

The Undersigned Incorporator(s), for the purpose of amending the original Certificate of Incorporation, does (do) hereby execute the following Certificate of Amendment, pursuant to the provisions of the appropriate Statute, checked above, of the New Jersey Statutes.

1. Name of Corporation:

2. Corporation number:

3. Article                      of the Certificate of Incorporation is hereby amended to read as follows:

4. The foregoing amendment was adopted by the unanimous consent of the Incorporator(s) before the organization meeting of the first Board of Directors/Trustees.

5. Other provisions:

Signature:

Date:

Signature:

Date:

Signature:

Date:

Signature:

Date:

Signature:

Date:

Signature:

Date:

Instructions for Form C-102  
**CERTIFICATE of AMENDMENT by the INCORPORATOR(S)**  
**PROFIT AND NONPROFIT**  
**(Titles 14A and 15A)**

**\*\*\*This type of filing is allowed only during the period of time between the date of incorporation and the organizational meeting of the first board of directors/trustees.**

STATUTORY FEE: **\$75**

The MANDATORY fields are:

***Statutory Authority***

Check the appropriate statutory authority (14A: 9-1 et seq. or 15A: 9-1 et seq.)

***Field # 1 -- Business Name***

List the name as it appears on the records of the State Treasurer.

***Field # 2 -- Number***

List the ten-digit business ID as it appears on the records of the State Treasurer.

***Field # 3 -- Amendment***

Note the article from the original certificate of incorporation that is being amended and list the amendment, including a name change if applicable. If you are changing the corporate name, then name availability provisions apply. \*\*

\*\*The name must be distinguishable from other names on the State's database. The Division of Revenue will check the proposed name for availability as part of the filing review process. If desired, you can reserve/register a name prior to submitting your filing by obtaining a reservation/registration. For information on name availability and reservation/registration services and fees, visit the Division's WEB site at <http://www.state.nj.us/treasury/revenue/certcomm.htm> or call (609) 292-9292 Monday-Friday, 8:30 a.m. - 4:30 p.m.

***Field # 4 -- Consent***

Add a statement that indicates the amendment was adopted by the unanimous consent of all original incorporators listed on the Articles of Incorporation. Form C-102 provides the statement.

***Field # 5 -- Other Provisions (as needed)***

Specify other information such as the effective date if it is other than the filing date. The effective date cannot be before the filing date nor can it be more than 30 days after the filing date. The filing date is the date the document is received for processing.

***EXECUTION (DATE/SIGNATURE)***

Have all incorporators and only the incorporators sign. Also, list the date of execution (signature).

\* \* \* \* \*

These documents should be filed in duplicate. Non-profits should file in triplicate.

Make checks payable to: TREASURER, STATE OF NEW JERSEY. (No cash, please)

Mail to: NJ Division of Revenue, PO Box 308, Trenton, NJ 08625